

TARATAHI APPLICATION FORM

WAIRARAPA CAMPUS

Please contact Taratahi directly regarding application forms for Taranaki or Hawke's Bay Campuses

Please read the instructions below carefully before you complete this application form. Please write in **BLOCK CAPITALS**.

INSTRUCTIONS

The purpose of this enrolment form is to get from you the information we need to enrol you into a qualification at Taratahi. We also need to collect information from you which is required by the Ministry of Education and other Government agencies for statistical and registration reasons. Please fill in the form properly by:

- Completing all sections of the form.
- Printing your answers clearly in pen, or ticking the box that applies for multi-choice questions.
- Signing the form.
- Attaching to the form additional documentation that is required for Ministry of Education funding purposes. A description of the required documentation is provided on Page 5 of the form.

PLEASE NOTE: that your name, date of birth and residency as entered on this enrolment will be included in the National Student Index and will be used in an Authorised Information Matching programme with the New Zealand Birth Register. For further information please see <http://www.nsi.govt.nz/ima>

A QUALIFICATION

1	Please choose the qualification you wish to study	Masterton:		
		Taratahi Certificate in Agriculture – Dairy	(40 weeks)	<input type="checkbox"/>
		Taratahi Certificate in Agriculture – Sheep/Beef	(40 weeks)	<input type="checkbox"/>
		National Certificate in Agriculture Level 4 – Dairy/Sheep	(22 weeks)	<input type="checkbox"/>
	Planned Start Date: January / July 201.....	Residential		<input type="checkbox"/>
		Non Residential		<input type="checkbox"/>
2	Have you studied at Taratahi before?	Yes	<input type="checkbox"/>	
		No	<input type="checkbox"/>	
	Have you done a Taratahi Taster course before?	Yes	<input type="checkbox"/>	If yes, please put date of Taster: / /
		No	<input type="checkbox"/>	

B PERSONAL DETAILS

3	Print your full legal name:	<i>Family Name (Surname)</i>		
		<i>Given Name(s)</i>		
4	Preferred first name:			
5	If you have previously enrolled at this institution under another name, what was that name?			
6	Preferred title:	<input type="checkbox"/> Mr	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms
		<input type="checkbox"/> Mrs	<input type="checkbox"/> Other (Specify):	
7	Date of birth:	<input type="text"/>	<input type="text"/>	19 <input type="text"/>
		<input type="text"/>	<input type="text"/>	
8	Gender:	Male <input type="checkbox"/>	Female <input type="checkbox"/>	

9	Address and contact details:	Home Address:	Postal Address: <i>(if different from home address)</i>		
		Post Code:			
		Phone: ()	Mobile:		
		Fax: ()	Email:		
10	Next of Kin:	Name:	Phone: Home:		
		Address:	Work:		
		Email:	Cell:		
11	Do you live with?	<i>(please circle)</i> Mother Father Both Other (if other state who)			
		Names: Additional addresses:			
12	Citizenship and Residency:	Tick the box which best describes your citizenship or permanent residency status.			
		New Zealand Citizen <input type="checkbox"/> NZL Australian Citizen <input type="checkbox"/> AUS			
		New Zealand Permanent Resident <input type="checkbox"/> NZP Other * <input type="checkbox"/>			
		<i>* Please specify if "Other":</i>			
		<i>(For students with dual citizenship, specify the country of citizenship of the passport used to enter New Zealand.)</i>			
		If you ticked "Other", please also specify your fee/assistance status.			
		MFAT Scholarship (incl. Aotearoa, short-term training, and post-graduate)	<input type="checkbox"/> 01		
		Full Fee Paying Foreign Student	<input type="checkbox"/> 03		
		Exchange Student	<input type="checkbox"/> 04		
		Foreign Research Based Post-Graduate	<input type="checkbox"/> 06		
13	Ethnicity: What ethnic group(s) do you belong to? (You may tick up to three boxes which apply to you.)	NZ European/Pakeha <input type="checkbox"/> 111	Filipino <input type="checkbox"/> 411		
		New Zealand Maori <input type="checkbox"/> 211	Cambodian <input type="checkbox"/> 412		
		Samoan <input type="checkbox"/> 311	Vietnamese <input type="checkbox"/> 413		
		Cook Island Maori <input type="checkbox"/> 321	Other Southeast Asian * <input type="checkbox"/> 414		
		Tongan <input type="checkbox"/> 331	Chinese <input type="checkbox"/> 421		
		Niue <input type="checkbox"/> 341	Indian <input type="checkbox"/> 431		
		Tokelauen <input type="checkbox"/> 351	Sri Lankan <input type="checkbox"/> 441		
		Fijian <input type="checkbox"/> 361	Japanese <input type="checkbox"/> 442		
		Other Pacific Peoples * <input type="checkbox"/> 371	Korean <input type="checkbox"/> 443		
		British/Irish <input type="checkbox"/> 121	Other Asian * <input type="checkbox"/> 444		
		Dutch <input type="checkbox"/> 122	Middle Eastern <input type="checkbox"/> 511		
		Greek <input type="checkbox"/> 123	Latin American <input type="checkbox"/> 521		
		Polish <input type="checkbox"/> 124	African <input type="checkbox"/> 531		
		South Slav <input type="checkbox"/> 125	Other * <input type="checkbox"/> 611		
		Italian <input type="checkbox"/> 126	Not Stated <input type="checkbox"/> 999		
		German <input type="checkbox"/> 127			
		Australian <input type="checkbox"/> 128			
		Other European * <input type="checkbox"/> 129			
				<i>* Please specify if "Other Pacific Peoples", "Other European", "Other Southeast Asian", "Other Asian" or "Other".</i>	

14	Iwi: If you identified as New Zealand Maori in question 12, with which Iwi do you identify? You may enter more than one Iwi.	Iwi: <i>Rohe (iwi home area):</i> Iwi: <i>Rohe (iwi home area):</i> Iwi: <i>Rohe (iwi home area):</i>
15	Prior activity:	What is your MAIN activity or occupation? <i>You may tick only one box.</i> Secondary school student <input type="checkbox"/> 01 Non-employed or beneficiary (excluding retired) <input type="checkbox"/> 02 Wage or salary worker <input type="checkbox"/> 03 Self-employed <input type="checkbox"/> 04 University student <input type="checkbox"/> 05 Polytechnic student <input type="checkbox"/> 06 College of Education Student <input type="checkbox"/> 07 House-person or retired <input type="checkbox"/> 08 Overseas (irrespective of occupation) <input type="checkbox"/> 09 Private training establishment student <input type="checkbox"/> 11 Wananga student <input type="checkbox"/> 12 If you were not a secondary school student, what has been your occupation in the past year? _____
16	Disability: Do you live with the effects of significant injury, long term illness, or disability? The information you supply is confidential.	Yes <input type="checkbox"/> No <input type="checkbox"/> <i>What is your injury/disability?</i>
C ACADEMIC INFORMATION		
17	Secondary School:	What was the name of the last secondary school you attended? State "overseas", if applicable. _____ What was your last year at secondary school? <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> What is the highest level of achievement you hold from a secondary school? Your highest achievement may be a "traditional" award such as School Certificate, or you may have achieved a number of credits or a National Certificate at a certain level on the National Qualifications Framework. Your NZQA Record of Learning shows you how many credits you have. <i>Tick only one box.</i> No formal secondary qualifications <input type="checkbox"/> 00 14 or more credits at any level <input type="checkbox"/> 11 NCEA Level 1 or School Certificate <input type="checkbox"/> 12 NCEA Level 2 or 6th Form Certificate <input type="checkbox"/> 13 University Entrance <input type="checkbox"/> 14 NCEA Level 3 or Bursary or Scholarship <input type="checkbox"/> 15 Overseas qualification (includes International Baccalaureate & Cambridge Exams) * <input type="checkbox"/> 09 Other * <input type="checkbox"/> 98 Not known <input type="checkbox"/> 99 * Please specify if "Overseas qualification" or "Other". _____
18	If you are registered with NZQA and have an NZQA Record of Learning Number, please write it here and remember to attach your record of learning.	
19	Tertiary Study:	Will this be the first year you have ever enrolled in a University, Polytechnic, College of Education, Private Training Establishment, or Wananga either in New Zealand or overseas since leaving school? Do not include enrolments in STAR, community or hobby classes. No <input type="checkbox"/> Yes <input type="checkbox"/> If you answered "No", enter the name of the institution you studied at and year of your first enrolment. Name _____ Year <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Do you expect to complete the academic requirements in order to graduate from your qualification this year? No <input type="checkbox"/> Yes <input type="checkbox"/>

D GENERAL

20	Sport/Recreation Interests There are many clubs and activities available to students locally	<i>(Please list clubs and activities that you may wish to become involved with during your time at Taratahi)</i> 1. 2. 3. 4.
21	Drivers Licence Status	<i>(please circle)</i> Full Restricted Learners None
22	Literacy/Numeracy This will not affect your enrolment but will ensure you receive appropriate support.	1. I have reading or writing difficulties YES / NO 2. I would be interested in attending remedial classes YES / NO

E WORK EXPERIENCE

23	Work Experience Includes after school and holiday work, paid or unpaid	1. for Weeks 2. for Weeks 3. for Weeks 4. for Weeks
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F MEDICAL

24	Do you suffer from any health problems?	YES / NO <i>(If yes, please provide brief details)</i>
25	Are you allergic to any of the following?	<i>(please circle)</i> BEE STINGS WASP STINGS ANIMALS FOOD If YES to any of the above, or any other, please explain, including any medication required:
26	Do you have any eyesight or hearing problems?	YES / NO <i>(If YES, please explain)</i>
27	Who is your Family Doctor?	Name: Address: Phone Number: ()

Please staple all documents here

G DECLARATION OF IRD NUMBER FOR FULL STUDENT LOAN INTEREST WRITE-OFF

Please fill in your IRD number if you have a Student Loan, or anticipate applying for a Student Loan this year, so that Inland Revenue can determine your eligibility for a full Student Loan interest write-off, and can give you that write-off. You do not need to provide your IRD number if you do not have a Student Loan, and do not intend applying for one this year. This information will be forwarded to the Ministry of Education, who will then provide it, along with your full-time or part-time study status to Inland Revenue. Inland Revenue will use this information to assess your eligibility, and action your student loan interest rebate write-off.

28 IRD number:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	—	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	—	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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H FINANCIAL

29 Who will be responsible for paying your full fees? They must have read the fees policy, signed this application, and be over the age of 18 years.

I / We _____ have read the Taratahi fees policy and will undertake to pay such course fees as I / we are advised of in the enrolment acceptance letter.

Signed _____ Date ____/____/____

Signed _____ Date ____/____/____

Address for accounts to be sent (if different from home address in Section B)

I BANK ACCOUNT OF STUDENT

30 Please provide details of your bank account for the setting up of automatic payments.

<input type="text"/>	<input type="text"/>	—	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	—	<input type="text"/>	<input type="text"/>	<input type="text"/>
Bank		Branch			Account Number							Suffix					

Name of Bank:

Name of Branch:

Town/City:

J DOCUMENTATION

31 To qualify as a **domestic student**, and so be entitled to the Government tuition subsidy, you must be a citizen of New Zealand (including students from the Cook Islands, Tokelau, or Niue who have New Zealand citizenship) or a permanent resident of New Zealand or a citizen or permanent resident of Australia residing in New Zealand. You must provide evidence of citizenship or permanent residency and to do so you must produce one of the following:

- Birth certificate with place of birth stated as New Zealand, Cook Islands, Tokelau, or Niue.
- New Zealand passport.
- A statement of Whakapapa, including date of birth, countersigned by a kaumatua.
- Certificate of citizenship or letter of confirmation.
- Overseas passport with residency stamp.

Please provide a certified copy. This means a photocopy of your original document, signed as being a true and accurate copy by a Justice of the Peace (JP) or a solicitor. You can find a list of Justices of the Peace in the yellow pages of the telephone book. Alternatively you can bring the original documentation to the enrolment desk.

International students must bring their passport with them when they enrol.

K YOUR APPLICATION IS NOT COMPLETE UNLESS ACCOMPANIED BY:

- 32**
1. School Reports.
 2. An essay of not less than 100 words giving your reasons for wanting to do the Taratahi course you have chosen.
 3. References from two people
 4. A recent passport type photo.

L DECLARATION

Privacy – Taratahi collects and stores information from this form to comply with the requirements of the Ministry of Education (funding and student statistical returns), New Zealand Qualifications Authority (Record of Learning registration and Unit Standard outcomes), Studylink, Industry Training Organisations (funding and academic outcomes), Department of Work and Income (confirmation of enrolment and academic outcomes), and Inland Revenue Department (student loan interest rebate). The information is also used to select students for qualifications, to manage internal administrative processes and for internal reporting. Information about students may be supplied to, and sought from, other educational institutions for the purpose of verifying academic records.

In addition, when required by statute, Taratahi releases information to Government agencies such as the New Zealand Police, Department of Justice, Department of Work and Income, and the Accident Rehabilitation Compensation Corporation (ACC).

In signing this enrolment form you authorise such disclosure on the understanding that Taratahi will observe the general conditions governing the release of information, as set out in the Privacy Act 1993. You may see any information held about you and amend any errors in that information. To do so, contact the Enrolments Officer. Taratahi may use photographs of you for various promotional purposes.

IRD Number –Where you have supplied your IRD number for the purposes of a student loan interest write-off that information is being collected to provide to the Ministry of Education who will forward that information, along with your full-time or part-time study status to Inland Revenue. Inland Revenue will use this information to assess your eligibility to a student loan interest write-off. That information will be used solely for this purpose.

Fees – In signing this enrolment form you undertake to pay all fees as they become due, and to meet any late fees and collection charges associated with debt recovery. Taratahi’s policy on withdrawal and refund of fees may be obtained from Taratahi.

Rules – In signing this enrolment form you undertake to comply with the published rules and policies of Taratahi with regard to attendance, academic progress, standard of dress, health and safety, and behaviour.

Declaration – I declare that to the best of my knowledge all the information supplied on, and with, this enrolment form is true and complete, I agree to abide by the conditions described above and I consent to the disclosure of personal information as described above.

Signed _____ Date ____/____/____

Please make sure that you sign your enrolment form above

Office Use Only Documentation	Approved	Entered
_____ ____/____/____	_____ ____/____/____	_____ ____/____/____

Take 2 ID: _____